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**புதுச்சேரி மாநில அரசிதழ்**  
**La Gazette de L'État de Poudouchéry**  
**The Gazette of Puducherry**

**PART - II**

<b>சிறப்பு வெளியீடு</b>	<b>EXTRAORDINAIRE</b>	<b>EXTRAORDINARY</b>
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**GOVERNMENT OF PUDUCHERRY**  
**CHIEF SECRETARIAT**  
**(HIGHER AND TECHNICAL EDUCATION)**

(G.O. Ms. No. 21, Puducherry, dated 05th August 2022)

**NOTIFICATION**

In exercise of the powers conferred by sub-section (1) of section 39 of the Puducherry Technological University Act, 2019 (Act No. 4 of 2020), the Government of Puducherry, after obtaining the prior approval of the Chancellor, hereby, makes the following first Statutes of the Puducherry Technological University, Puducherry, namely:—

**1. Short title and commencement.**— (1) These Statutes may be called the Puducherry Technological University (First) Statutes, 2022;

(2) They shall come into force on and from the date of their publication in the Official Gazette of Puducherry.

**2. Definitions.**—(1) In these Statutes, unless the context otherwise requires,-

(a) “Act” means, the Puducherry Technological University Act, 2019 (Act No. 4 of 2020);

(b) “Affiliation and Academic Enhancement Committee” means, the Affiliation and Academic Enhancement Committee of the University;

(c) “Appointing Authority” means, the authority who appoints the employees of the University to such grade or post, as the case may be;

(d) “Directors” means, the Director of Academic and Educational Innovations and the Director of Planning and Development;

(e) “Dean” means, the Dean of the School of Studies, Head of the Campus Centre, Head of the Constituent College of the University;

(f) “Inspection Committee” means, the Inspection Committee appointed by the Academic Council for inspection of Colleges or Institutions;

(g) “Off-Campus Centres” means, a Centre of the University established and maintained by it, outside its campus, or outside the jurisdiction of the University;

(h) “Officers” for the purpose of this Statutes means, all whole-time salaried officers specified in section (11) of the Act;

(i) “Ordinance” means, the Ordinance as defined under the Act;

(j) “Other Academic Staff” means, the Librarian, Deputy Librarian, Director of Physical Education, Training and Placement personnel and such other staff as may be decided by the Board of Governors;

(k) “Planning Board” means, the Planning Board of the University;

(l) "Regulations" means, the Regulations as defined under the Act.

(m) "Research Committee" means, the Research Committee of the University;

(n) "Section" means, a section of the Act;

(o) "Selection Committee" means, the Committee constituted by the Vice-Chancellor as and when required for a specific purpose;

(p) "Staff" for the purpose of sub-section (14) of section 15 of the Act means, the Teachers, other academic staff and employees of the University;

(q) "Sub-section" means, a sub-section of the Act.

(2) Words and expressions that are used, but, not defined in these Statutes and defined in the Act shall have the same meaning as assigned to them in the Act.

**3. The Chancellor.**—(1) The Lieutenant-Governor of the Union territory of Puducherry shall, by virtue of his office, be the Chancellor of the University;

(2) All the Officers of the University shall be subordinate to the Chancellor;

(3) The Chancellor shall have the right to suspend or remove any of the officers of the University and to take measures for the interim administration of the University:

Provided that before taking any such action, the Chancellor shall give an opportunity to such officer to show cause his case, as to why such an action should not be taken.

(4) An appeal shall lie to the Chancellor against any order of dismissal or any other major penalty or suspension passed by the Board of Governors or by the Vice-Chancellor against any Teacher or other academic staff and the appeal shall lie to the Vice-Chancellor against any employee in the service of the University;

(5) An appeal under sub-clause (4) shall be filed within sixty days from the date of serving of the order on the person concerned;

(6) The Chancellor shall, before passing any order on an appeal under sub-clause (4), shall refer the matter for the advice of a Committee appointed by him for the purpose.

**4. The Pro-Chancellor.**—(1) In the absence of the Chancellor or during his inability to act, the Pro-Chancellor shall exercise all the powers and perform all the functions of the Chancellor including presiding over the convocation of the University;

(2) The Pro-Chancellor shall also exercise such powers and perform such duties of the Chancellor as the Chancellor may, by order, in writing delegate to the Pro-Chancellor and such delegation may be subject to such restrictions and conditions as may be specified in such order.

**5. The Vice-Chancellor.**—(1) The Vice-Chancellor shall be a person possessing the highest level of competence, integrity, morals and institutional commitment. The person to be appointed as a Vice-Chancellor should be a distinguished academician, with a minimum of ten years of experience as Professor in the field of Engineering and Technology in a University or ten years of experience in a reputed research and/or the academic administrative organisation with proof of having demonstrated academic leadership;

(2) The Vice-Chancellor shall be a whole-time salaried officer of the University;

(3) The emoluments and other terms and conditions of service of the Vice-Chancellor shall be as follows:-

(i) The Vice-Chancellor shall be paid a monthly salary and allowances other than House Rent Allowance at the rates fixed by the University Grants Commission, from time to time:

Provided that if, a person in receipt of any pension is appointed, his salary and allowances shall be reduced by the gross amount of his Pension prior to commutation;

(ii) The Vice-Chancellor shall be entitled to use rent free, fully furnished residential accommodation maintained/provided by the University;

(iii) The Vice-Chancellor shall be entitled to use University vehicle for official purposes. He shall also be entitled to use a University vehicle for private purpose for which he shall be liable to pay charges

to the University, on the conditions prescribed by the Government of Puducherry from time to time for use of Government vehicles for private purposes by officers of Government of Puducherry;

(iv) The Vice-Chancellor shall be entitled for retirement benefits under the General Provident Fund-Pension-Gratuity Scheme of the University:

Provided that if, he has not attained the normal age of superannuation prior to his appointment as Vice-Chancellor and was holding a pensionable post under the Central Government or the State Government or the Central Autonomous Body or the State Autonomous Body or in a Central University or a State University, he shall be entitled to the benefit of combining his past service with his service as Vice-Chancellor up to the normal age of superannuation for the purpose of pensionary benefits, subject to the condition that his previous employer agrees to share the liability for such benefits;

(v) (a) The Vice-Chancellor shall be entitled to avail leave on full pay for 30 days in a calendar year. The leave shall be credited to his account in advance in two half yearly installments of 15 days each on the first day of January and the first day of July every year:

Provided that if, the Vice-Chancellor assumes or relinquishes office during the currency of a half year, the leave shall be credited to his account proportionately at the rate of 2½ days for each completed month of service.

(i) The leave at the credit of the Vice-Chancellor at the close of half-a-year shall be carried forward to the next half year, subject to the condition that the total accumulation of leave at his credit should at no time shall exceed 300 days;

(ii) At the time of relinquishing office, the Vice-Chancellor shall be entitled to receive a sum equivalent to the leave salary, for the number of days for which leave on full pay is due to him, subject to a maximum of 300 days:

Provided that the number of days for which benefit of leave encashment has been availed by the Vice-Chancellor in his previous employment shall be deducted from the ceiling of 300 days;

(iii) The Vice-Chancellor shall be entitled to avail leave on half pay for 20 days for each completed year of service. The leave on half pay may also be availed of as Commuted Leave on full pay on medical grounds. In such a case, twice the number of days of leave availed of on full pay shall be debited against the leave on half pay due;

(iv) (a) The Vice-Chancellor shall be entitled to avail himself of extra-ordinary leave without pay for a maximum period of 3 months during his full term of five years on medical grounds or otherwise;

(b) The Vice-Chancellor shall be entitled to avail the benefits of Medical Attendance and Leave Travel Concession as admissible to employees of the University;

(c) The Vice-Chancellor shall be entitled to Travelling Allowance on transfer on his appointment as Vice-Chancellor and on relinquishing office.

**6. Powers and Functions of the Vice-Chancellor.—** (1) The Vice-Chancellor shall be the *Ex-officio* Chairperson of the Academic Council, the Finance Committee, the Planning Board and the Affiliation and Academic Enhancement Committee;

(2) The Vice-Chancellor shall be entitled to be present and address, any meeting of any other authority or any other Body of the University, but, shall not be entitled to vote, unless he is a Member of such authority or Body;

(3) The Vice-Chancellor shall exercise control over the affairs of the University and shall give effect to the decisions of all the authorities of the University;

(4) The Vice-Chancellor shall have all the powers necessary for the proper maintenance of discipline in the University and he may delegate any such power to such other officer or officers, as he may deem, fit;

(5) The Vice-Chancellor shall grant leave to officers of the University and make necessary interim arrangements for the discharge of the regular functions of such officer, in his absence;

(6) The Vice-Chancellor shall grant leave of absence to any Teacher, other academic staff or employee of the University, in accordance with the rules and, if, he so decides may delegate such power to any other officer of the University.

**7. The Registrar.**—(1) The Board of Governors shall constitute a Selection Committee for the appointment of Registrar consisting of the following namely:-

- (i) The Vice-Chancellor – Chairperson;
- (ii) A Nominee of the Chancellor;
- (iii) A Nominee of Board of Governors;
- (iv) An Academician representing SC/ST/OBC/Minority/Women/Differently-abled categories to be nominated by the Vice-Chancellor, if any of the candidates from any of these categories is an applicant and if, any of the above Members of the Selection Committee does not belong to that category;

(2) The Registrar shall be appointed by the Vice-Chancellor with the approval of the Board of Governors on the recommendation of the Selection Committee constituted under sub-clause(1) and he shall be a whole-time salaried officer of the University;

(3) The Registrar shall hold the office for a period of three years and shall be eligible for extension for another term;

Provided that the Registrar shall retire on attaining the age of superannuation as may be prescribed by the UGC from time to time or on attaining the age of superannuation in the parent post, whichever is earlier;

(4) The qualification, emoluments and other conditions of service of a Registrar shall be such as prescribed by the Ordinance;

(5) The Registrar shall have the power to initiate disciplinary action against such of the employees, excluding Teachers, and other academic staff or as may be specified by the Board of Governors;

(6) An appeal shall lie to the Vice-Chancellor against any order made by the Registrar in pursuance of sub-clause(5):

Provided that in such a case a second appeal shall lie to the Board of Governors against any order of the Vice-Chancellor imposing any penalty on an employee;

(7) The Registrar shall be the:-

- (i) *Ex-officio* Member-Secretary to the Board of Governors;
- (ii) *Ex-officio* Member-Secretary to the Academic Council;
- (iii) Secretary to the Planning Board;
- (iv) Secretary to the Affiliation and Academic Enhancement Committee;

(8) The Registrar shall furnish the copy of the minutes of every meeting of the University to the Chancellor with the approval of the Vice-Chancellor;

(9) When the office of the Registrar becomes vacant due to death, resignation, ill-health or otherwise, his functions shall be performed by such other person/officer as the Vice-Chancellor may designate for the purpose;

(10) The Registrar shall perform such other functions as may be specified in the Act, Statutes, Ordinances or Regulations and as may be required from time to time by the Board of Governors or the Vice-Chancellor.

**8. The Controller of Examinations.**—(1) The Board of Governors shall constitute a Selection Committee for the appointment of Controller of Examinations, consisting of the following namely:—

- (i) The Vice-Chancellor – Chairperson;
- (ii) A Nominee of the Chancellor;
- (iii) A Nominee of Board of Governors;
- (iv) An Academician representing SC/ST/OBC/Minority/Women/Differently-abled categories to be nominated by the Vice-Chancellor, if, any of the candidates from any of these categories is an applicant and if, any of the above Members of the Selection Committee does not belong to that category;

(2) The Controller of Examinations shall be appointed by the Vice-Chancellor with the approval of the Board of Governors on the recommendation of the Selection Committee, constituted under sub-clause(1) and he shall be a whole-time salaried officer of the University;

(3) The Controller of Examination shall be an Academician in the field of Engineering, Technology, Management and Applied Sciences with five years of service as Professor/Principal, appointed on such terms and conditions as may be fixed by the Board of Governors;

(4) The Controller of Examinations shall perform such functions as may be specified in the Act, Statutes, Ordinances or Regulations and in addition thereto, as may be required from time to time by the Board of Governors or the Vice-Chancellor;



(5) The emoluments and other conditions of service of the Controller of Examinations shall be such as prescribed by the Ordinance;

(6) When, the Office of the Controller of Examinations becomes vacant due to death, resignation, ill-health or otherwise, his functions shall be performed by such other person/officer as the Vice-Chancellor may designate for the purpose.

**9. The Finance Officer.**—(1) The Board of Governors shall constitute a Selection Committee for the appointment of the Finance Officer consisting of the following namely:—

- (i) The Vice-Chancellor – Chairperson;
- (ii) A Nominee of the Chancellor;
- (iii) Accountant-General of Tamil Nadu and Puducherry or his nominee;
- (iv) A Nominee of Board of Governors representing SC/ST/OBC/Minority/Women/Differently-abled categories, if, any of the candidates from any of these categories is an applicant and if, any of the above Members of the Selection Committee does not belong to that category;

(2) The Finance Officer shall be appointed by the Board of Governors on the recommendation of the Selection Committee, constituted under sub-clause(1) and he shall be a whole-time salaried officer of the University and shall work under the control of the Vice-Chancellor;

(3) The emoluments and other conditions of service of the Finance Officer shall be such as prescribed by the Ordinance;

(4) When the Office of the Finance Officer falls vacant due to death, resignation, ill-health or otherwise, his functions shall be performed by such other person/officer as the Vice-Chancellor may designate for the purpose;

(5) The Finance Officer shall perform such other financial functions as may be assigned to him by the Board of Governors or as may be prescribed by the Act, Statutes or the Ordinance;

(6) Subject to the control of the Vice-Chancellor and the Board of Governors, the Finance Officer shall—

(1) hold and manage the properties and investments of the University, including Trust and immovable properties, for fulfilling any of the objects of the University;

(a) *Funds*: Income from fees, grants, donations, gifts (if any), any contribution or grant made by the Government (UT and Central), UGC, or Like Authority, any Local Authority or any Corporation owned or controlled by the Government, endowments and other receipts;

(b) *Government Grants*:

(i) grants in respect of the activities of the Institutions transferred to the University including the estimated expenditure on pay and allowances of the staff, contingencies, supplies and services of the University;

(ii) grants to meet such additional expenditure, recurring and non-recurring, as the Government may deem necessary for the proper functioning and development of the University;

(2) ensure that the registers of properties of the University are maintained properly and that the stock verification is conducted for the equipments and other materials in the Offices of the University including Colleges and Centres maintained by the University;

(3) call any information or report from any Office of the University, including Colleges and Centres maintained by the University, that he may consider necessary for the performance of his functions.

**10. Directors.**—(1) The Directors shall be appointed by the Vice-Chancellor with the approval of the Board of Governors generally by seniority on rotation from among the Professors of the University for a period of three years;

(2) The emoluments and other conditions of service of the Directors shall be such as prescribed by the AICTE or UGC;

(3) The Directors shall have such powers and perform such functions in his field, as may be prescribed by the Vice-Chancellor or as may be prescribed by the Act, Statutes or Ordinances.

**11. Deans.**—(1) The Dean shall be appointed by the Vice-Chancellor generally by seniority on rotation from among the Professors for a period of three years;

Provided that the Dean of a School of Studies shall be appointed by seniority on rotation from among the Professors of the respective Schools;

Provided further that a Dean on attaining the age of superannuation as per the regulations of AICTE or UGC shall cease to hold office as such;

Provided also that if, at any time when there is no Professor, then the Director or a Dean authorized by the Vice-Chancellor in his behalf, shall exercise the powers of the Dean;

(2) When the Office of the Dean falls vacant due to death, resignation, ill-health or otherwise, his functions shall be performed by such other person/officer as the Vice-Chancellor may designate for the purpose;

(3) The Dean shall perform such other functions as may be prescribed by the Statutes and Ordinance and the Vice-Chancellor;

(4) The Dean shall have the right to be present and speak at any meeting of the Board of Studies or Committee, but, shall not have the right to vote, unless he is a Member thereof.

**12. Head of the Department.**—(1) The Head of the Department shall be appointed by the Vice-Chancellor generally by seniority from among the Professors on rotation;

(2) In the case of Departments, where, there is only one Professor, the Vice-Chancellor shall have the option to appoint either the Professor or an Associate Professor as the Head of the Department;

Provided that it shall be open to a Professor or Associate Professor to decline the offer of appointment as the Head of the Department;

(3) A person appointed as the Head of the Department shall hold office for a period of three years and shall be eligible for re-appointment;

(4) A Head of a Department may resign his office at any time during his tenure of office;

(5) A Head of a Department shall perform such functions as may be prescribed by the Ordinance.

**13. Librarian.**— (1) The Librarian shall be a whole-time salaried officer appointed by the Vice-Chancellor with the approval of the Board of Governors on the recommendation of a Selection Committee constituted for the purpose, as per the regulations of AICTE or UGC, from time to time, and shall possess such qualifications as prescribed in the regulations of AICTE or UGC:

Provided that a Librarian on attaining the age of superannuation shall cease to hold office as such.

(2) Every Librarian shall exercise such powers and perform such duties as may be assigned to him by the Board of Governors and Vice-Chancellor or as may be prescribed by the Act, Statutes or Ordinance;

(3) The Librarian shall be eligible for the emoluments, allowances and other terms and conditions of the service, as per the regulations of AICTE or UGC.

**14. Director of Physical Education.**—(1) The Director of Physical Education shall be a whole-time salaried officer for the University appointed by the Vice-Chancellor with the approval of the Board of Governors on the recommendation of a Selection Committee, constituted for the purpose as per the regulations of AICTE or UGC, issued from time to time, and shall possess such qualifications as prescribed in the regulations of AICTE or UGC:

Provided that the Director of Physical Education on attaining the age of superannuation shall cease to hold office as such;

(2) The Director of Physical Education shall exercise such powers and perform such duties as may be assigned to him by the Board of Governors and the Vice-Chancellor or as may be prescribed by the Act, Statutes or Ordinance;

(3) The Director of Physical Education shall be in-charge of Sports, National Service and Students' Welfare;

(4) The Director of Physical Education shall be eligible for the emoluments, allowances and other terms and conditions of the service, as per the regulations of AICTE or UGC.

**15. Board of Governors.**—The Board of Governors shall be constituted and perform the functions as prescribed in the Act, Statutes or Ordinances.

**16. Powers and Functions of the Board of Governors.**—(1) The Board of Governors shall have the powers of management and administration of the revenues and properties of the University and shall conduct all administrative affairs of the University, not otherwise provided for;

(2) Subject to the provisions of the Act, the Board of Governors shall have the following powers, namely:

(i) to create Campus Centres in the campus of the University for the conduct of the Under graduate, Diploma and Certificate courses in Engineering, Technology, Management and Applied Sciences;

(ii) to create teaching and other academic posts and to define the functions and conditions of service of the professors, Associate Professors, Assistant Professors, other Teachers and other academic staff employed by the University after taking into consideration of the recommendations of the Academic Council and Finance Committee;

(iii) to prescribe qualifications and make appointments of such Professors, Associate Professors, Assistant Professors and such other academic staff as may be found necessary, on the recommendations of the Selection Committees constituted for the purpose as per the regulations of AICTE or UGC;

(iv) to manage and regulate the finances, accounts, investments and properties of the University;

(v) to create administrative, technical, ministerial and other posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment thereto; and

(vi) to delegate any of its powers to the Vice-Chancellor, Registrar, the Finance Officer or any other officer, employee or authority of the University, or to a Committee appointed by it;

(3) The Board of Governors shall exercise all the powers of the University not otherwise provided for by the Act, the Statutes, the Ordinances and the Regulations for the fulfillment of the objectives of the University.

**17. Academic Council.**—The Academic Council shall be constituted and shall perform the functions as prescribed in the Act, Statutes or Ordinances.

**18. Powers and Functions of the Academic Council.—(1)**

Subject to the relevant provisions of the Act, the Statutes and the Ordinances, the Academic Council shall, in addition to all other powers vested in it by or under the Statutes, shall have the following powers, namely:

(i) to exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, evaluation or research or improvement in academic standards;

(ii) to consider matters of general academic interest either on its own initiative or on a reference from the Planning Board or a School of Studies or the Board of Governors or Vice-Chancellor and to take appropriate action thereon; and

(iii) to frame such regulations as are consistent with the Statutes and the Ordinances regarding the academic functioning of the University, including discipline, admissions, award of fellowships and studentships, fees and other academic requirements.

**19. Finance Committee.—(1)** The Finance Committee shall be constituted as prescribed in the Act;

(2) All the Members of the Finance Committee other than *Ex officio* Members shall hold office for a term of three years, from the date of nomination;

(3) All proposals relating to revision of grades, up-gradation of the Pay Scales and those items which are not included in the budget, shall be examined by the Finance Committee, before they are being considered by the Board of Governors;

(4) The Annual Accounts and the Financial Estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for approval and thereafter, submitted to the Board of Governors within the overall ceiling fixed by the Committee;

(5) The Finance Committee shall fix the limits for the total recurring and non-recurring expenditure for the year, based on the income and resources of the University, and no expenditure shall be incurred by the University in excess of the limits so fixed, without the approval of the Finance Committee.

**20. Planning Board.**—(1) The Planning Board shall consist of the following, Members namely:—

- (i) The Vice-Chancellor – Chairperson;
- (ii) The Director of Higher and Technical Education, Government of Puducherry;
- (iii) The Director of Planning and Development of the University;
- (iv) Senior most Dean of the University;
- (v) The Deans of the Constituent Colleges;
- (vi) The Finance Officer;
- (vii) One Nominee of the Chancellor;
- (viii) Two Members of the Academic Council, nominated by the Vice-Chancellor;
- (ix) Two Officers of the University, nominated by the Vice-Chancellor;
- (x) Two Professors of the University, nominated by the Vice-Chancellor;

(2) The Registrar shall be the Member-Secretary of the Planning Board and shall convene the meetings of the Planning Board in consultation with the Vice-Chancellor;

(3) All the Members of the Planning Board, other than the *Ex officio* Members, shall hold the office for a term of three years, from the date of nomination;

(4) The Planning Board shall constitute such Committees as may be found necessary for planning and monitoring the programmes of the University;

(5) The Planning Board shall meet at such intervals as it deems expedient, but, it shall meet at least twice in a year;

(6) One half of the Members of the Planning Board shall form the quorum for a meeting of the Planning Board;

**21. Powers and Functions of the Planning Board.**—(1) The Planning Board shall be the Principal Planning Body reviewing the educational programmes offered by the University;

(i) organizing the structure of education in the University so as to provide opportunities to students to study different combinations of subjects, appropriate for their development of personality and skills, for useful work in the society;

(ii) creating an atmosphere and environment conducive to value-oriented education; and

(iii) developing new teaching-learning processes which will combine the lectures, tutorials, seminars, demonstrations, self-studies and collective practical projects.

(2) The Planning Board shall have the power to advise on the development of the University and review the progress of implementation of programmes, so as to ascertain whether, they are on the lines recommended by it and shall also have the power to advise the Board of Governors and the Academic Council, on any matter in connection therewith;

(3) The Board of Governors and Academic Council shall be bound to consider the recommendations made by the Planning Board and shall implement such of the recommendations as are accepted by it;

(4) Such of those recommendations of the Planning Board as have not been accepted by the Board of Governors or the Academic Council, shall be submitted by the Vice-Chancellor, along with the recommendations of the Board of Governors or the Academic Council to the Pro-Chancellor for decision and the decision of the Pro-Chancellor shall be implemented by the Board of Governors or the Academic Council, as the case may be.

**22. Research Committee.**—(1) The Research Committee shall consist of the following Members, namely:-

- (i) The Director of Academic and Educational Innovations – Chairperson;
- (ii) Controller of Examinations;
- (iii) Two Deans of Schools of the University;
- (iv) One Professor of the University, nominated by the Vice-Chancellor;
- (v) One Professor from any Technological University/National Institutes, nominated by the Vice-Chancellor;



(2) The Controller of Examinations shall be the Member-Secretary of the Research Committee and he shall convene the meetings of the Research Committee after consultation with the Vice-Chancellor;

(3) Four Members of the Research Committee shall form a quorum for a meeting of the Committee;

(4) All the Members of the Research Committee, other than the *Ex officio* Members, shall hold the office for a term of three years from the date of nomination;

(5) The Research Committee shall exercise such powers and perform such duties as prescribed in the Ordinance and assigned by the Board of Governors.

**23. Boards of Studies.**—(1) The composition of Boards of Studies, functions and the term of office of its Members shall be as prescribed in the Ordinance;

(2) All Members of the Boards of Studies other than *Ex officio* Members shall hold office for a term of three years, from the date of nomination;

(3) Each Faculty of Teaching shall advise on academic matters of the Department or School, as the case may be including matters relating to formulation of curriculum and its regular update;

(4) The functions of Boards of Studies shall be to approve subjects and curriculum for various Degrees, Diplomas and Certificates based on the regulations of AICTE or UGC prescribed from time to time and to recommend to the concerned, in the manner prescribed in the Ordinance:-

(i) courses of studies and appointment of Examiners for various courses; and

(ii) measures for further improvement of the standard of teaching at Post-graduate, Under graduate, Diploma and Certificate level:

Provided that the above functions of a Board of Studies shall, immediately after the commencement of the Act, be performed by the Department;

(5) The Boards of Studies constituted by the Pondicherry Engineering College before the commencement of the Act shall be deemed to be the Boards of Studies, until the Boards of Studies are constituted under the Act and Statutes.

**24. Affiliation and Academic Enhancement Committee.—**

(1) The Affiliation and Academic Enhancement Committee shall consist of the following Members, namely:-

- (i) The Vice-Chancellor – Chairperson;
- (ii) The Director of Academic and Educational Innovations;
- (iii) The Director of Higher and Technical Education, Government of Puducherry;
- (iv) One Nominee of the Board of Governors;
- (v) One Nominee of the Academic Council;
- (vi) One of the Deans, nominated by the Vice-Chancellor;
- (vii) Two Professors of the University, nominated by the Vice-Chancellor.

(2) The Registrar shall be the Member-Secretary of the Affiliation and Academic Enhancement Committee;

(3) A Member of the Affiliation and Academic Enhancement Committee other than the *Ex officio* Members shall hold office for a term of three years from the date of nomination;

(4) Four Members of the Affiliation and Academic Enhancement Committee shall form a quorum for a meeting of the Board;

(5) The procedure for considering proposals for affiliation shall be as specified in the Ordinance.

**25. The Selection Committee.—**(1) There shall be a Selection Committee constituted for making recommendations to the Board of Governors for appointment to the posts of Teachers, and other academic staff of the University;

(2) The Selection Committee for appointment to the posts specified in sub-clause (1) shall consist of the Members specified in the regulations of AICTE or UGC issued from time to time;

(3) If, the Board of Governors is not able to accept the recommendations made by the Selection Committee, shall record its reasons and submit to the Chancellor for final orders;

(4) The Selection Committee appointed for various categories of posts of employees, other than the Teachers and other academic staff, shall invariably consist of the following Members, namely:-

(i) The Director of Academic and Educational Innovations of the University;

(ii) The Registrar of the University;

(iii) Senior-most Dean of the University;

(iv) A nominee of the Vice-Chancellor for each of the category representing SC/ST/OBC/Minority/Women/Differently-abled categories, if, any of the candidates from these categories is an applicant;

(v) One-third Members shall form the quorum for the meeting of the Selection Committee;

(vi) The procedures to be followed by the Selection committee constituted under sub-clause (4) shall be as laid down in the Ordinance.

(5) The Registrar shall appoint the employees below the rank of Deputy Registrar based on the recommendations of the Selection Committee constituted under sub-clause (4) above with the approval of the Vice-Chancellor;

(6) Appointment to temporary posts shall be made by the Vice-Chancellor in the manner indicated below:-

Any temporary vacancy that exists for a period of less than a year shall be filled on the advice of the Selection Committee consisting of the Dean of the School concerned, the Head of the Department and a nominee of Vice-Chancellor, in accordance with the procedure indicated in the foregoing sub-clauses:

Provided that the Vice-Chancellor is satisfied with the requirement to fill the vacancy, the appointment shall be made purely on temporary basis based on the recommendation of the Selection Committee for a period not exceeding one year;

Provided that any of the Member holds the Office of the Dean and also the Head of the Department, the Selection Committee shall have two nominees of the Vice-Chancellor.

**26. Building and Works Committee.**—(1) The Building and Works Committee consists of the following Members:—

(i) The Vice-Chancellor – Chairperson;

(ii) The Director of Academic and Educational Innovations;

(iii) The Registrar;

(iv) The Finance Officer;

- (v) The Chief Engineer, PWD, Government of Puducherry;
  - (vi) The Executive Engineer of the University;
  - (vii) Four Professors from the Department of Civil, Electrical, Electronics and Computer Science, nominated by the Vice-Chancellor;
  - (viii) A Nominee of the Chief Town Planner, Government of Puducherry;
- (2) Five Members shall form a quorum for a meeting of the Committee;
- (3) All the Members of the Committee, other than the *Ex officio* Members, shall hold the office for a term of three years, from the date of nomination;
- (4) The Buildings and Works Committee shall exercise such powers and perform such duties as prescribed in the Ordinance and assigned by the Board of Governors.

**27. Schools of Studies.**—(1) The University shall have such Schools of Studies as may be specified in the Ordinances;

(2) Each School of studies shall be Headed by a Dean as prescribed in the Act and Statutes;

(3) The composition and functions of the Schools of studies and other related matters shall be as specified in the Ordinance;

(4) Every School shall have a Board of School. Each Board of School shall consist of the following Members, who shall hold office for a period of three years:

- (i) The Dean of the School – Chairperson;
- (ii) Head of Department in the Schools;
- (iii) All Professors of the Schools;
- (iv) One Associate Professor and one Assistant Professor from each of the Department by rotation, according to seniority;
- (v) One representative from each of the Board of other schools, which have inter-disciplinary work with the School, to be nominated by the Vice-Chancellor;
- (vi) At least one expert for each Subject/Department from outside, who are not employees of the University or any of its affiliated Colleges/Institutions to be nominated by the Vice-Chancellor;

(5) The powers and functions of the Board of School shall be as prescribed by the Ordinances;

(6) The conduct of the meetings of a Board of School and the quorum required for such meetings shall be as prescribed by the Ordinances.

**28. Campus Centres.**—The undergraduate courses of the University shall be conducted in the Campus Centres established within the campus of the University.

**29. Special mode of appointment.**—(1) Notwithstanding anything contained in the Act and the Statutes, the Board of Governors may invite a person of high academic distinction and professional attainment to accept the post of a Professor or any other equivalent academic post in the University, on such terms and conditions as it may deem fit, and appoint the person to such post, as per the regulations of AICTE or UGC;

(2) The Board of Governors may appoint any Member of the Teacher or other academic staff working in any other University or organisation on a teaching assignment or for undertaking a project or any other work on such terms and conditions, as may be determined by the Board of Governors in accordance with the manner specified by the Statutes.

**30. Constitution of Funds.**—The Constitution of provident funds, pension, insurance, gratuity and other benefits of the Teachers, other academic staff and employees shall be as prescribed in the Ordinances.

**31. Leave rules for Teachers, other academic staff and employees.**—The leave rules for the Teachers, other academic staff and employees of the University shall be as per the regulations of the AICTE or UGC or Government of Puducherry as applicable to their respective category issued from time to time.

**32. Terms and conditions of service and code of conduct of the Teachers, and other academic staff of the University.**—(1) All the Teachers and other academic staff of the University shall, in the absence of any contract to the contrary be governed by the terms and conditions of service and code of conduct as specified in the Ordinances:

Provided that the qualifications and other conditions of eligibility shall be as prescribed by AICTE or UGC;

Provided further that till such time, the Ordinances are notified, they shall be governed by the rules and regulations applicable to Government service or their previous service;

(2) Any temporary Teacher or Member of the other academic staff shall be appointed on a written contract;

(3) A copy of every contract referred to in sub-clause(2) shall be deposited with the Registrar.

**33. Terms and conditions of the service and code for employees of the University.**—(1) All the employees of the University other than the of Teachers and other academic staff shall, in the conduct absence of any contract to the contrary, be governed by the terms and conditions of service and the code of onduct as specified in the Statues and the Ordinance:

Provided that till such time, the Ordinances are notified, they shall be governed by the rules and regulations applicable to Government service or their previous service;

Provided further that for maintaining efficiency in administration, officers holding analogous posts in the Government of Puducherry, shall be drawn on deputation basis, whenever necessary, to the post entrusted with the similar duties, relating to service/ administrative matters, so as to make suitable selection from wider source.

**34. Removal of Teachers, other academic staff and employees of the University.**—(1) When there is an allegation of serious misconduct against a Teacher or a Member of other academic staff or any employees of the University, the Vice-Chancellor may in the case of Teacher or other academic staff and the appointing authority competent to appoint in the case of any employees, as the case may be, by order in writing, place such Teacher, Member of other academic staff or employees, under suspension and shall forthwith report to the Board of Governors, the circumstance on which the said order was made;

(2) Notwithstanding anything contained in the terms of the contract of appointment or in any other terms and conditions of service of the employee, the Board of Governors in respect of Teachers and

other academic staff, and the appointing authority, in respect of employees, as the case may be, shall have the power to remove on grounds of misconduct;

(3) No Teacher, other academic staff or employee shall be removed under sub-clause(2) unless he has been given a reasonable opportunity of showing cause against the action proposed to be taken against him;

(4) The removal of a Teacher, other academic staff or employee shall take effect from the date on which the order of removal is made and the procedure for appeal shall be as prescribed in the Ordinances;

(5) Notwithstanding anything contained in the foregoing provisions of this Statute, a Teacher, a Member of other academic staff or employee may resign:-

(i) if, he is a permanent staff, only after giving three months' notice in writing to the Board of Governors or the appointing authority, as the case may be, or by paying three months' salary *in lieu* thereof; or

(ii) if, temporary/contractual staff, only after giving one month's notice in writing to the Board of Governors or the appointing authority, as the case may be, or by paying one month's salary *in lieu* thereof:

Provided that such resignation shall take effect only from the date on which the resignation is accepted by the Board of Governors, or the appointing authority, as the case may be;

Provided further that the sub-clause (5) shall not apply to persons against whom, disciplinary proceeding is pending or contemplated.

**35. Maintenance of discipline among the students.—**(1) The powers regarding maintenance of discipline and initiation of disciplinary action with regard to the students of the University shall vest with the Vice-Chancellor, who may delegate all or any of his powers to any officer, as he may deems fit;

(2) Without prejudice to the generality of his powers relating to the maintenance of discipline and initiating such action as he may deems fit and appropriate for the maintenance of discipline, the

Vice-Chancellor may, in exercise of his powers, by order, direct that any student or students be expelled or rusticated for a specified period and not admitted to a course or courses of study in the University or an affiliated College or Institution for a stated period or be punished with a fine for an amount to be specified in the order, or debarred from any examination or examinations conducted by the University or an affiliated College or Institution for one or more years or that the result of the student or students concerned in the examination or examinations in which he has or they have appeared, to be withheld or cancelled. The procedure for appeal to the Board of Governors shall be as prescribed in the Ordinances;

(3) The Heads of campus Centres, constituent Colleges, affiliated Colleges and Institutions shall have the authority to exercise all such disciplinary powers, over the students in their respective Colleges and Institutions as may be found necessary for the proper, smooth and efficient functioning of such Colleges and Institutions.

**36. Seniority list.**—(1) Whenever, in accordance with the Statutes, any person is to hold an office or be a Member of an authority of the University, the seniority shall be determined as per the regulation of AICTE or UGC and in accordance with such other principles, as the Board of Governors may, from time to time, prescribe;

(2) It shall be the duty of the Registrar to prepare and maintain, in respect of each cadre/class of officials/persons, to whom the provisions of the Statutes apply, a complete and up to date seniority list, in accordance with the provisions of sub-clause(1);

(3) Any other matter relating to seniority, other than specified in sub-clause (1) and (2) the Registrar may, on his own motion shall submit the matter to the Board of Governors, whose decision thereon shall be final.

**37. Other provisions in respect of transfer from erstwhile Pondicherry Engineering College and Constituent Colleges.**—(1) The Vice-Chancellor shall exercise all the powers of the erstwhile Principal, Pondicherry Engineering College and Colleges mentioned in the Schedule-I of the Act and in respect of all the employees of the erstwhile Pondicherry Engineering College and Colleges mentioned in the Schedule-I of the Act;



(2) Until the University is able to make specific Statutes or Ordinance or Regulations on this subject, general regulations or procedures applicable to the then Pondicherry Engineering College and Colleges mentioned in the Schedule-I of the Act shall continue to apply to these employees.

**38. Honorary Degree.**—(1) The Board of Governors may, on the recommendation of the Academic Council and by a resolution passed by a majority of not less than two-third of the Members present and vote, shall make proposals to the Chancellor for the conferment of Honorary Degrees of achievements:

Provided that in case of emergency, the Board of Governors may, on its own, make such proposals;

(2) The Board of Governors may, by a resolution passed by a majority of not less than two-third of the Members present and vote, shall withdraw, with the prior approval of the Chancellor, any honorary Degree conferred by the University.

**39. Withdrawal of Degree.**—(1) The Board of Governors may, by a special resolution passed by a majority of not less than two-third of the Members present and vote, shall withdraw any Degree or academic distinction conferred on or any Certificate or Diploma granted to, any person by the University for good and sufficient cause:

Provided that no such resolution shall be passed until a notice in writing has been served on the concerned person calling upon him to show cause within such time, as may be specified in the notice, why such a resolution should not be passed and until his objections, if any, and any evidence he may produce in support has been considered by the Board of Governors.

**40. Admission of Colleges to the privileges of the University.**—(1) Upcoming Colleges, Polytechnic Colleges and other Institutions situated within the jurisdiction of the University may be admitted to such privileges of the University as the Board of Governors may decide, on the following conditions, namely;

(i) Every such College or Polytechnic College or other Institutions shall have a regularly constituted Governing Body, consisting of not more than fifteen persons approved by the Board of Governors

and including among others, two Teachers of the University to be nominated by the Board of Governors and three representatives of the teaching staff of whom the Principal of the College or Institution shall be one. The procedure for appointment of Members of the Governing Body and other matters affecting the management of a College or an Institution shall be as prescribed by the Ordinances;

(ii) Every such College or Polytechnic College or other Institution shall satisfy the Board of Governors as per the regulations of the University in force and changes effected from time to time, on the following matters, namely:-

(a) the suitability and adequacy of its accommodation and equipment for teaching;

(b) the qualifications and adequacy of its teaching staff and the conditions of their service;

(c) the arrangements for the residence, welfare, discipline and supervision of students;

(d) the adequacy of financial provision made for the continued maintenance of the College or Institution; and

(e) such other matters as are essential for the maintenance of the standards of University education.

(iii) No College or Polytechnic College or other Institution shall be admitted to any privileges of the University except on the recommendation of the Academic Council made after considering the report of a Committee of Inspection appointed for the said purpose;

(iv) Colleges, Polytechnic College and other Institutions desirous of admission to any privileges of the University shall be required to intimate their intention to do so in writing, so as to reach the Registrar not later 31st October, preceding the year, for which the permission is applied for its consideration;

(v) A College or a Polytechnic College or an other Institution shall not without the prior permission of the Board of Governors and the Academic Council suspend instruction in any subject or course of study, which it is authorized to teach or teaches.

(2) Appointment of the teaching staff and other academic staff of Colleges or Polytechnic Colleges or Institutions admitted to the privileges of the University shall be made as per the regulations of AICTE or UGC:

Provided that nothing in this sub-clause shall apply to Colleges and Institutions owned or maintained by the Government;

(3) The service conditions of the employees of every College or Institution referred to in sub-clause (2) shall be such as may be laid down in the Ordinances:

Provided that nothing in this sub-clause shall apply to Colleges, Polytechnic Colleges and Institutions owned and/or maintained by the Government.

(4) Every Colleges or Polytechnic Colleges or Institutions admitted to the privileges of the University shall be inspected at least once in every two academic years by the Inspection Committee appointed by the Academic Council, and the report of that Committee shall be submitted to the Academic Council, which shall forward the same to the Board of Governors with such recommendations as it may deem fit. The Board of Governors after considering the report and the recommendations, if any, of the Academic Council shall forward a copy of the report to the Governing Body of the Colleges or Polytechnic Colleges or Institutions with such remarks, if any, as it may deem fit for appropriate action;

(5) The Board of Governors may, after consulting the Academic Council, shall withdraw any privileges granted to a College or Institution, at any time, if, it considers that the College or Institution does not satisfy any of the conditions, on the fulfillment of which the Colleges or Polytechnic Colleges or Institutions was admitted to such privileges initially;

Provided that before any privileges are so withdrawn, the Governing Body of the Colleges or Polytechnic Colleges or Institutions concerned shall be given an opportunity to represent to the Board of Governors why such action should not be taken;

(6) Subject to the conditions setforth in sub-clause(1), the Ordinances may prescribe, -

(i) such other conditions as may be considered necessary;

(ii) the procedure for the admission of Colleges and Polytechnic Colleges or Institutions to the privileges of the University and for the withdrawal of those privileges.

**41. Convocation.**—Convocations of the University for the conferring of Degrees or for other purpose shall be held in such manner as may be prescribed by the Ordinances.

**42. Resignation.**—Any Member other than an *Ex officio* Member of the Academic Council or any other authority of the University or any Committee of such authority may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as such letter is received by the Registrar.

**43. Disqualification.**—(1) A person shall be disqualified from being chosen as, and from being a Member of any of the authorities of the University;

- (i) if, he is of unsound mind;
- (ii) if, he is an undischarged insolvent;
- (iii) if, he has been convicted by a Court of Law of an offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months.

(2) If, any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned in sub-clause(1), the question shall be referred for the decision of the Chancellor and his decision shall be the final and no suit or other proceeding shall lie in any Civil Court against such decision.

**44. Residence condition for membership and office.**—Notwithstanding anything contained in the Statutes, no person who is not ordinarily a resident of India shall be eligible to be an officer of the University or a Member of any authority of the University.

**45. Membership authorities by virtue of membership of other Bodies.**—Notwithstanding anything contained in the statutes, a person who holds any post in the University or is a Member of any authority or Body of the University in his capacity as a Member of a particular authority or Body or as the holder of a particular appointment shall hold such office or membership as long as he continues to be a Member of that particular authority or Body or the holder of that particular appointment, as the case may be.

**46. Alumni Association.**—(1) There shall be an Alumni Association for the University;

(2) The subscription for membership of the Alumni Association shall be prescribed by the Ordinances;

(3) No Member of the Alumni Association shall be entitled to vote or stand for election unless he has been a Member of the Association for at least one year prior to the date of election and, is a graduate of the University of at least five years standing;

Provided that the condition relating to the completion of one year's membership shall not apply in the case of the first election.

**47. The Students' Council election procedure and functions.—**

(1) The office bearers of the Students' Council shall be elected based on the guidelines as prescribed by the Ordinances;

Provided that any student of the University shall have the right to bring up any matter concerning the University before the Students' Council if so, permitted by the Chairperson, and he shall have the right to participate in the discussions at any meeting when the matter is taken up for consideration;

(2) The functions of the Students' Council shall be to make suggestions to the appropriate authorities of the University with regard to the programme of studies, students' welfare and other matters of importance, with regard to the working of the University in general and such suggestions shall be made on the basis of consensus of opinion;

(3) The Students' Council shall meet at least thrice in an academic year preferably in the month of July, October and January of that Academic Year.

**48. Delegation of Powers.—**Subject to the provisions of the Act and the Statutes, any officer or authority of the University may delegate all or any of his or its powers to any other officer or authority or person under his or its administrative control and subject to the condition that the overall responsibility for the exercise of the powers so delegated shall continue to be vested with the officer or authority delegating such powers.

**M.V. HIRAN,**

Under Secretary to Government  
(Higher and Technical Education).