GOVERNMENT OF PUDUCHERRY

DEPARTMENT OF HINDU RELIGIOUS INSTITUTIONS AND WAKF


NOTIFICATION

The Lieutenant-Governor, Puducherry is pleased to approve the Scheme for “Grant of Educational Scholarship, Ad hoc Grant, etc., to the Minority Muslim Students in the Union territory of Puducherry”.

(By order of the Lieutenant-Governor)

V. KRISHNASAMY,
Deputy Secretary to Government (Wakf).
SCHEME FOR GRANT OF EDUCATIONAL SCHOLARSHIP, 
AD HOC GRANT, ETC., TO THE MINORITY MUSLIM STUDENTS 
IN THE UNION TERRITORY OF PUDUCHERRY

1. Short title, extent and commencement.— (1) This scheme may be called “Grant of Educational Scholarship, Ad hoc Grant, etc., to the Minority Muslim Students”.

(2) It shall apply to the students of Union territory of Puducherry studying in approved educational schemes in recognised educational institutions in India.

(3) It shall come into force at once.

2. Definitions.— In this scheme, unless the context otherwise requires,—

(i) “Government” means the Administrator of the Union territory of Puducherry appointed by the President of India under Article 239 of the Constitution;

(ii) “Student” means a boy or a girl, belonging to Muslim Community;

(iii) “Board” means Puducherry Wakf Board constituted under the Wakf Act, 1995;

(iv) “Chairperson” means Chairperson of the Puducherry Wakf Board;

(v) “C.E.O.” means Chief Executive Officer-cum-Secretary of the Puducherry Wakf Board appointed under section 23 of the Wakf Act, 1995;

(vi) “Form” means a form appended to this scheme;

(vii) “Recognised Educational Institution” means an educational institution run by the Central Government, any State Government or by Union Territory Administration and by a private institution recognised and/or aided/unaided by such Government/Union Territory Administration.
3. **Objective of the scheme.**— Financial assistance under the scheme may be extended to uphold the educational standards of the students to enable them to continue to attain the level of higher educations for the economic empowerment of the community as a whole.

4. **Eligibility.**— (1) The annual income of the parents from all sources should not exceed Rs. 60,000;

(2) The student should be Indian national and native of the Union territory of Puducherry by birth or by continuous residence in the Union Territory for not less than 5 years.

5. **Course of study covered under the scheme.**— (1) The scheme shall apply in respect of the following courses:

   (A) (i) Students of Diploma Courses including ITI courses in Technical education.

   (ii) Higher Secondary Education including Intermediate 1st and 2nd year, pre-degree courses.

   (iii) Islamic Education in Madarassa.

   (B) (i) Bachelor Degree Courses (Under-graduate)

   (ii) Master Degree Courses (Post-graduate)

   (iii) Professional degrees—students undergoing technical education courses in B.E., B.Tech., B.D.S., M.B., B.S., B.U.M.S., BIMS, BAMS, B.Sc.(Agri.) and similar approved courses.

   (iv) Job oriented technical short/long-term approved training courses/programmes conducted by recognised / registered institutions/organisations.

(2) Applicants in full-time employment and doing correspondence course are not eligible. However, applicants in part-time employment and whose annual income does not exceed Rs. 60,000 and studying in the regular stream are eligible.
(3) The students shall not be eligible for the assistance/scholarship/ad hoc grant if he is detained in a particular class of study and had not been promoted to the next class of study; however the award of scholarship will not be discontinued due to having arrears in previous years.

(4) Students who are in receipt of assistance from Government through Education Department, CENTAC or any other Department/Board/Corporation etc., for the same purpose are not eligible for assistance under this scheme. However, such cases can be considered for grant of difference amount as against the grant received, if the benefits are comparatively low to that offered under this scheme.

6. Announcement of the scheme.— The scheme shall be announced by the Board between June-July of each year, indicating the terms and conditions and invite applications by giving appropriate publicity. The scheme shall also be circulated to the educational institutions in the Union territory of Puducherry and all the Mahallas where Wakf Institutions prevail for wide publicity. The last date for receipt of applications shall be 30th September of every year in respect of applications of school/collegiate education and 31st October in respect of professional studies.

7. Mode of applying.— (1) Application for the scholarship may be in the prescribed form (Form – I) and shall contain the following:

(a) One copy of a recently taken passport size photograph has to be affixed on the application form in the space provided for it, duly attested by a Gazetted Officer.

(b) Attested copy of mandatory educational certificates, matriculation or equivalent certificate, diploma, degree, mark sheets, etc. in respect of all examinations passed.

(c) Attested copy of a testimonial from the Head of the Institution last attended.
(d) Income affidavit of the parents/guardians duly attested by the 1st Class Magistrate/Notary Public of their home town stating their annual income from all sources in the prescribed form (Form – III).

(e) A declaration in Form – II.

(2) Applications complete in all respects should be submitted to the Board (by designation to the officer mentioned in the advertisement) within the prescribed date.

(3) Incomplete application or applications received after the prescribed date shall not be considered.

(4) Incorrect entry in the application form or receipt of financial help by way of other scholarships or financial support of relatives or friends shall make the scholarship liable for cancellation.

(5) All applications for scholarship shall be routed through the Head of the Institutions.

(6) The applications for scholarships may also be entertained directly by the Board.

(7) The scholarship once awarded will be continued up to the completion of the degree course, subject to fulfilling other conditions of the scheme.

(8) The scholarship shall be renewable from year to year subject to satisfactory progress and promotion to the next class.

(9) The scholarship shall be renewed for each successive year on the basis of an annual progress report to be submitted by the Head of the Institution where the student is studying.

8. Selection of beneficiaries and competent authority.—
(i) Applications received from the students either directly or through the educational institutions may be considered every year during the month of November and the Board shall finalize the list of eligible beneficiaries.

(ii) Scholarship/grant to the selected beneficiaries shall be disbursed in cash/draft at the headquarters of each of the four regions of the Union Territory, by the Chairperson or his authorised representatives on getting proper acknowledgment and declaration
to the effect that the beneficiaries have not received any scholarship/grant from the Government or from any other sources and to abide by the conditions laid down in this scheme.

9. *Quantum of annual scholarship/grant per student.*—

   (a) H.Sc./Madarassa Education . . Rs. 1,000
   (b) Diploma Courses . . Rs. 1,500
   (c) Bachelor Degree Courses (U.G.) . . Rs. 2,000
   (d) Master Degree Courses (P.G.) . . Rs. 3,000
   (e) Technical/Professional Courses . . Rs. 8,000
   (f) Training on job orientation . . Reimbursement of actual technical programmes/courses. cost of training programme not exceeding Rs. 5,000 per student (maximum 25 students per annum).

Where the students had received scholarship and the same is lesser than the one given by the Board, such students will be eligible only for the difference in the amount as scholarship. The scholarship/grant to the selected students shall be awarded by the Board subject to release of grant by the Government of Puducherry. The part/matching grant if any released by the Central Wakf Council will be adjusted in the grant to be released by the Government of Puducherry in the subsequent financial year.

10. *Meritorious award.*— The students who secure more than 90% of marks in aggregate in the public examinations, *i.e.*, S.S.L.C./Matriculation and H.Sc. level shall be given Meritorious Cash Award of Rs. 1,000 and Rs. 1,500 each respectively, with Merit Certificate. The students of collegiate education with gold medal shall be awarded Rs. 3,000 each, with Merit Certificate. The awards may be released on the day of distribution of scholarship each year or on such date as may be decided by the Board.
11. Ad hoc grant to needy students.— (1) The Board may decide on helping the bona fide poor and needy students by extending financial assistance to them to pursue their educational career. The beneficiaries may be identified by their individual approach to the Board and through such rational method of identification of students in real distress as is applicable and are given aid after due scrutiny. The grant may be made usually for purchase of books and payment of tuition fees. The amount of assistance shall not exceed Rs. 2,500. However, this grant will not be available to students who are in receipt of scholarship under any Government scheme or from any University or Private Trust/Institution.

(2) Only those students of Science, Mathematics, Commerce, Economics, Political Science, Public Administration and Business Management of Degree/Post-graduate and in Professional courses will be eligible for ad hoc grant.

(3) This grant by Puducherry Wakf Board is further subject to the condition that—

(i) The application should be of a bona fide student.

(ii) The application should be supported by a certificate from the Head of the Institution.

(iii) The applicant should also produce a certificate regarding his/her parents’ financial condition.

12. Withholding of the scholarship/grant.— If the particulars furnished by the applicant are found to be false/suppression of vital material information after the selection process is over but before awarding the scholarship; the Chief Executive Officer shall withhold the sanctioned amount for reasons to be recorded in writing.

13. Refund of the scholarship/grant.— If the scholarship is cancelled due to breach of any terms or conditions or due to his misconduct, the entire amount shall be recovered in one lump sum.
FORM – I

[See clause 7(1)]

Application for Grant of Educational Scholarship, 
ad hoc Grant, etc., to the Minority Muslim Students

1. Name in full (in Block letters) :

2. Place and date of birth :

3. Nationality and residence of the applicant:

4. Full address—
   (a) Present :
   (b) Permanent :

5. Marital status :

6. (a) Father's name in full :
   (b) Nationality and State to which father belongs.
   (c) Occupation
   (d) Address —
       Present :
       Permanent :

7. (a) Guardian’s name in full :
   (b) Occupation :
   (c) Address —
       Present :
       Permanent :

8. Total annual income of parents/ guardian (Attach Income Affidavit in Form – III).
9. Particulars of examination passed:

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<th>Name of the examination</th>
<th>University/Board</th>
<th>Year of passing</th>
<th>Roll No.</th>
<th>Class or division with % of marks and rank if any</th>
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(Attach attested copies of statement of marks)

10. (a) Name and full address of the institution, where admission has been secured for the current academic year.

(b) Date of admission :

c) Class in which the applicant is studying at present.

d) Course and subject taken :

e) Duration of course :

11. Details of scholarship/other grants, if any, received from Government/Public Sector Undertakings/ Central Government/State Government/University or any other institution or person shall be furnished in full including the monthly rate and the date of award etc.

12. (i) Whether the candidate got admission through CENTAC?
(ii) If so, No Objection Certificate:

to the effect that no assistance
has been availed under
“Perunthalaivar Kamarajar
Financial Assistance Scheme”
from the Director of Higher and
Technical Education, Puducherry
has to be enclosed.

13. (i) Whether the candidate is in:
receipt of educational assistance
through the Education Department?

(ii) If yes, furnish the details thereof:

14. Amount of grant required:

15. List of documents attached:

(a)

(b)

(c)

(d)

(e)

I hereby declare that the statements made by me in this application are true to the best of my knowledge and belief. I further agree to abide by the terms and conditions of the award if I am selected for the scholarship grant applied for.

Signature of the parent/guardian Signature of the candidate

Place:

Date:
Certificate by the Head of Institution

Certified that ............................................................... (name of the candidate), son/daughter of ............................................................. is admitted in this institution as a regular and full-time student in class ...................... on ...................... (date of admission) and at present he/she is studying in ................................................ (details of the course).

It is further certified that the above candidate is in receipt of ............................................................. (name of the scholarship/financial assistance from Government/Public Sector Undertakings/Central Government/State Government/University or any other institution or person.

Place : Signature of the Head of the Institution.
Date : (Seal)

FORM – II

Declaration

I, ............................................................. (name of the candidate), son/daughter of ............................................................. studying in class .............................................. at .............................................. (name of the institution) hereby declare that I shall abide by the terms and conditions of the grants, and that the Puducherry Wakf Board shall have the right to recover the amount of grant in one lump sum in the event of any failure to abide by them.

Place : Signature :
Date : Name of the student :
FORM – III

Income Affidavit

I, ............................................................. (name of the parent/guardian), parent/guardian of ................................................... (name of the student), a candidate applying for educational assistance to the Puducherry Wakf Board under Scheme for Grant of Educational Scholarship, Ad hoc Grant, etc., to the Minority Muslim Students, declare that my total income including income of my wife and of son/ward in the preceding year ended 31st March, 20...... was Rs. ............ (Rupees .......................................... only).

Place:

Date :

Signature of parent/guardian.

Note : To be signed in presence of a Magistrate 1st Class/Notary Public (who would also affix his signature and seal).

Signature.
(Seal)

Note : The affidavit of the parents/guardians shall be from their Home Stations/District only. Affidavit from the Station where the student is studying will not be acceptable.
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